



CITY OF SORSOGON

Office of the City Mayor

EXECUTIVE ORDER NO. 14 SERIES OF 2020

AN ORDER SUSPENDING WORK IN THE GOVERNMENT AND PRIVATE SECTORS FROM MARCH 18 TO APRIL 13, 2020 AS A PRECAUTIONARY MEASURE AGAINST COVID-19 IN THE CITY OF SORSOGON

WHEREAS, in the March 17, 2020 Memorandum from the Office of the President, the whole island of Luzon under Enhanced Community Quarantine and further guidelines for the management of Corona Virus Disease 2019 [COVID-19] were promulgated;

WHEREAS, among the pronouncements in the said Memorandum is the stipulation that "A work from home arrangement shall be implemented in the Executive Branch, except the PNP, AFP, PCG and health and emergency frontline services, border control and other critical services, which shall ensure a skeletal work force";

WHEREAS, the Memorandum likewise states that "Only those private commercial establishments providing basic necessities and such activities related to food and medicine production, i.e., public markets, supermarkets, groceries, convenience stores, hospitals, medical clinics, pharmacies and drug stores, food preparation and delivery services, water refilling stations, manufacturing and processing plants of basic food products and medicines, banks, money transfer services, power, energy, water and telecommunications supplies and facilities, shall be open. In all such open establishments, their respective managements shall ensure the adoption of a strict skeletal workforce to support operations, as well as all strict social distancing measures";

WHEREAS, the Civil Service Commission issued Announcement No. 13, Series of 2020 dated 17 March, 2020 with the subject "Alternative Work Arrangement in light of the Enhanced Community Quarantine over the entire Luzon";

WHEREAS, the Department of Labor and Employment (DOLE) even before the Enhanced Community Quarantine has already advised the private sector to implement "flexible work arrangements";

NOW, THEREFORE, I, MA. ESTER E. HAMOR, Mayor of the City of Sorsogon, orders the Suspension of Work in the Government and Private Sectors from March 18, 2020 until April 13, 2020 with qualifications as follows:


1. A work from home scheme for government employees may be formulated except for those in the frontline services specifically the health workers (doctors, nurses, barangay health workers, midwives and other medical staff), traffic enforcers, first responders (CDRRMO, TMECS), uniformed personnel (PNP, AFP), border patrol (PCG, HPG) and other critical services which shall ensure a skeletal work force;
2. The City Government reserves the right to pull out health workers who are presently employed in the LGU, other government offices, line

agencies and private establishments to serve as frontliners in this time of calamity.

3. Private Sectors may adopt flexible work arrangements and a strict skeletal workforce to support operations as well as exercise stringent social distancing measures.
4. The following establishments must remain open:
 - a. Banks, pharmacies, grocery stores, supermarkets, pawnshops, hardware and wet markets.
 - b. Public utility offices, Bayad Centers and related financial services.
 - c. Restaurants can only accept take home and delivery services. Dine in is strictly prohibited.
 - d. Water refilling stations, gasoline and LPG refilling stations, and Telecommunication Centers.

This Executive Order shall take effect on March 18, 2020 and shall remain valid until the 13th of April, 2020.

DONE this 17th day of March, 2020 at Sorsogon City, Philippines


MA. ESTER E. HAMOR
City Mayor